

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Subject: Verification of Qualified Business Income (QBI)

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to verify my Qualified Business Income (QBI) as a freelancer for the tax year [Year]. Below are the details pertaining to my freelance work:

1. ****Business Name****: [Your Freelance Business Name]
2. ****Type of Work****: [Brief Description of Services Offered]
3. ****Tax Identification Number****: [Your EIN or SSN]
4. ****Total Income Earned****: \$[Total QBI Income for the Year]
5. ****Total Expenses Deducted****: \$[Total Business Expenses]
6. ****Net QBI****: \$[Net QBI Amount]

I have been providing freelance services since [Start Date] and have sustained a consistent stream of income through [Platforms/Clients/Networks]. Enclosed, you will find supporting documents including [Invoices, PayPal Statements, Client Testimonials, etc.] to substantiate my earnings and the legitimacy of my business. Please do not hesitate to contact me if you require any further information or clarification regarding my qualified business income. Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Website or Portfolio Link, if applicable]
Enclosures: [List of Attachments]