

**\*\*QBI Verification Letter Template\*\***

[Your Name]  
[Your Title/Position]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Recipient Company/Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: QBI Verification Letter

I am writing to provide verification regarding the Qualified Business Income (QBI) for [Name of Entity/Individual]. This letter serves to confirm the eligibility and details pertaining to the QBI, as outlined below:

1. **\*\*Entity Information\*\***

- Entity Name: [Insert Name]
- Entity Type: [e.g., LLC, S-Corp]
- EIN: [Insert EIN]
- Business Address: [Insert Address]

2. **\*\*Financial Overview\*\***

- Fiscal Year Ending: [Insert Date]
- Total Qualified Business Income: [Insert Amount]
- Description of the Business Activities: [Brief Description]

3. **\*\*Tax Filing Information\*\***

- Tax Year: [Insert Year]
- Form Type Filed: [e.g., 1040, 1065]
- Relevant Schedules: [Insert any applicable schedules e.g., Schedule C, E]

4. **\*\*Certifications\*\***

I, [Your Name], hereby certify that the above information is accurate and reflects the Qualified Business Income as reported in our financial documents.

If you require further information or documentation to support this verification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position]