

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Support for Qualified Business Income (QBI) Deduction

I am writing to provide support for my claim regarding the Qualified Business Income (QBI) deduction that applies to my [business type, e.g., sole proprietorship, partnership, S corporation].

As per the IRS guidelines, I ensure that my business qualifies for the deduction based on the following criteria:

1. **Nature of Business**: [Brief description of the business and activities engaged in]
2. **Eligible Income**: [Details about the business income eligible for the QBI deduction]
3. **Tax Year**: [Indicate the specific tax year for which the deduction is claimed]

In accordance with Section 199A of the Internal Revenue Code, I calculate my QBI deduction as follows:

- **Total QBI**: [Amount]
- **Applicable Limitations**: [Any relevant limitations, e.g., W-2 wages or capital gains]
- **Final QBI Deduction Result**: [Amount]

I have attached all necessary documentation to support my claims, including [list any relevant forms, schedules, or statements]. Please let me know if you require further information or additional documentation. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Title, if applicable]  
[Your Business Name, if applicable]