

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Accountant's Name]
[Accountant's Firm]
[Firm's Address]
[City, State, Zip Code]

Dear [Accountant's Name],

Subject: Inquiry About QBI Deduction

I hope this message finds you well. As we approach tax season, I would like to discuss the Qualified Business Income (QBI) deduction and how it applies to my business for the upcoming filing.

Specifically, I am interested in understanding:

1. The eligibility requirements for the QBI deduction in relation to my business structure.
2. Documentation or information you may need from me to accurately apply this deduction.
3. Any impact this may have on my overall tax strategy.

Please let me know a suitable time for us to review this together. I appreciate your assistance and expertise in navigating this aspect of my taxes.

Thank you for your attention to this matter.

Best regards,

[Your Name]
[Your Title/Position] (if applicable)
[Your Business Name] (if applicable)