

****Resume Template for QA Tester****

****[Your Name]****

[Your Address]

[City, State, Zip]

[Your Phone Number]

[Your Email Address]

[LinkedIn Profile URL]

****Professional Summary****

Detail-oriented QA Tester with [X] years of experience in software testing, including manual and automated testing. Proficient in [list relevant tools and technologies]. Strong problem-solving skills with a proven track record of improving software quality and ensuring user satisfaction.

****Skills****

- Manual Testing
- Automated Testing (e.g., Selenium, QTP)
- Test Case Creation & Execution
- Bug Tracking (e.g., JIRA, Bugzilla)
- Agile Methodologies
- Performance Testing
- SQL
- [Any other relevant skills]

****Professional Experience****

****QA Tester****

[Company Name], [Location]

[Month Year] - Present

- Developed and executed test cases for [specific projects/technologies].
- Identified, documented, and tracked defects using [bug tracking tool].
- Collaborated with development teams to ensure timely resolution of issues.

****Junior QA Tester****

[Company Name], [Location]

[Month Year] - [Month Year]

- Assisted in performing manual testing on web and mobile applications.
- Participated in daily stand-ups and sprint planning meetings within Agile teams.
- Contributed to the creation of testing documentation.

****Education****

[Bachelor's Degree in Computer Science or related field]

[University Name], [Location]

[Month Year] - [Month Year]

****Certifications****

- [ISTQB Certified Tester]
- [Any other relevant certifications]

****Cover Letter Template for QA Tester****

[Your Name]

[Your Address]

[City, State, Zip]

[Your Phone Number]
[Your Email Address]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my interest in the QA Tester position at [Company Name] as advertised on [where you found the job posting]. With [X] years of experience in software testing and a solid foundation in both manual and automated testing, I am excited about the opportunity to contribute to your team.

In my previous role at [Previous Company Name], I was responsible for developing test plans and executing test cases for numerous software projects. My proficiency with tools such as [mention relevant tools] has enabled me to enhance testing efficiency while ensuring high-quality deliverables. I am particularly proud of my work on [specific project or achievement].

I am drawn to [Company Name] because of [mention something specific about the company or its products/services]. I believe that my background in [mention relevant experience or skills] aligns well with your team's goals.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences can benefit [Company Name].

Sincerely,
[Your Name]