[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip]
Dear [Hiring Manager's Name],
I am writing to express my interest in the Quality Assurance position at [Company's Name] as advertised [where you found the job listing]. With a background in software testing and a keen attention to detail, I am excited about the opportunity to contribute to your team.
In my previous role at [Your Previous Company Name], I successfully [describe a relevant achievement or responsibility]. This experience equipped me with the ability to [mention relevant skills related to QA, e.g., developing test plans, conducting automated/manual testing], thus ensuring the delivery of high-quality software products.
I am proficient in [list relevant tools or technologies, e.g., Selenium, JIRA, TestRail], and have a strong foundation in [mention any relevant programming languages or methodologies]. I am passionate about identifying issues and improving processes, which I believe aligns well with the goals of [Company's Name].
Thank you for considering my application. I am looking forward to the opportunity to discuss how my experiences and skills align with the needs of your team. I hope to contribute to [specific goal or project of the company].
Sincerely,
[Your Name]