

[Your Company Letterhead]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

Thank you for your application for the QA Tester position at [Company Name]. We appreciate your interest in joining our team and the time you took to interview with us.

After careful consideration, we regret to inform you that we will not be moving forward with your application at this time. We received a large number of applications, and while your skills are impressive, we have decided to pursue candidates whose experiences more closely align with our needs.

We encourage you to apply for future openings for which you qualify. We appreciate your interest in [Company Name] and wish you the best in your job search.

Thank you once again for your interest.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Email Address]

[Company Phone Number]