

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Position]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Candidate's Name] for the position of QA Tester at [Recipient Company]. I have had the pleasure of working with [Candidate's Name] at [Your Company] for [Duration of Time] and have been consistently impressed with their work ethic and skills.

During their time as a QA Tester, [Candidate's Name] demonstrated exceptional attention to detail, a passion for quality assurance, and the ability to work collaboratively with our development team. They were responsible for [specific responsibilities], which helped improve our overall product quality.

One of the key projects that [Candidate's Name] worked on was [specific project], where they [describe contribution]. Their ability to identify bugs and suggest improvements greatly enhanced our testing processes.

In addition to their technical abilities, [Candidate's Name] possesses great communication skills and the ability to adapt to changing requirements, making them a valuable team member. I am confident that they will make a significant impact at [Recipient Company].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need any more information or further details regarding [Candidate's Name].

Sincerely,

[Your Name]  
[Your Position]