

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Proposal for Quality Assurance Testing Services

I am writing to propose my services as a Quality Assurance (QA) Tester for [Project Name/Description]. With [number] years of experience in software testing and a strong emphasis on [specific areas of expertise, e.g., automation, manual testing, performance testing], I am confident in my ability to deliver high-quality results for your project.

**\*\*Project Overview:\*\***

The primary goal of this project is to ensure that [briefly describe the project and its goals]. Effective QA testing will help identify any potential issues and improve the overall user experience.

**\*\*Scope of Work:\*\***

- [List specific testing types to be conducted, e.g., functional testing, regression testing, usability testing]
- [Describe the testing process, including test case creation, execution, and reporting]
- [Mention any tools or software that will be utilized, if applicable]

**\*\*Proposed Timeline:\*\***

- [Provide a timeline with key milestones and deliverables]

**\*\*Budget Estimate:\*\***

- [Include a brief overview of the costs involved, if relevant]

I am excited about the opportunity to collaborate with [Company Name] and contribute to the success of [Project Name]. I am happy to discuss this proposal in detail at your convenience.

Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title/Position]