

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the position of QA Tester at [Company's Name], as detailed in your offer letter dated [Offer Date].

I am excited to join your team and contribute to [Company's Name]'s mission and goals.

As discussed, I understand my starting salary will be [Salary Amount] with benefits including [List any benefits]. I confirm my start date as [Start Date].

Thank you once again for this opportunity. I look forward to working with you and the team.

Sincerely,  
[Your Name]