[Your Company Letterhead] [Date] [Recipient's Name] [Recipient's Address] [City, State, Zip Code] Subject: PZ Visa Sponsorship Letter Dear [Recipient's Name], We are pleased to inform you that [Company Name] is willing to sponsor you for a PZ visa to facilitate your employment as [Job Title] within our organization. As discussed, your employment is vital for our project [Project Name/Description] that will commence on [Start Date]. We believe that your skills and expertise will greatly contribute to our team and the successful execution of our goals. We assure you that all necessary documentation will be provided to support your visa application, including: 1. A copy of your employment contract 2. Proof of our company registration 3. Financial statements and tax returns to demonstrate our ability to pay your salary 4. Any necessary regulatory approval for your position Please feel free to reach out if you require any further information or assistance regarding your visa application process. We look forward to having you as part of our team and are excited about the contributions you will bring. Sincerely, [Your Name] [Your Position] [Company Name] [Company Address] [Phone Number] [Email Address]