

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Thank you for your letter dated [date of rejection letter] regarding my application for the [position title] at PZ. I appreciate the time and consideration that you and your team have devoted to reviewing my application.

While I am disappointed to learn that my application was not successful, I value the opportunity to have been considered for a role at such an esteemed company. I would greatly appreciate any feedback you could provide about my application or interview performance, as it would be incredibly helpful for my professional development.

Thank you once again for your consideration. I hope to have the opportunity to apply for future positions with PZ.

Sincerely,
[Your Name]