

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Proposal for Partnership in QGIS Development/Implementation

I hope this letter finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We specialize in [briefly describe your organization's focus].

We are reaching out to explore a potential partnership with [Recipient's Organization] in the field of QGIS [specific area of interest, e.g., development, training, implementation]. Given [mention any relevant experience, insights, or shared goals between the organizations], we believe there is significant potential for collaboration that can benefit both parties.

Our proposal includes the following key points:

1. **Objectives**: Outline the main goals of the partnership.
2. **Collaborative Activities**: Detail possible joint activities, such as workshops, development projects, or research initiatives.
3. **Benefits**: Explain the mutual benefits of this collaboration, highlighting how it aligns with both organizations' missions.
4. **Next Steps**: Suggest a meeting or a call to discuss this proposal in greater detail.

We are excited about the prospect of working together and believe that a partnership can lead to innovative solutions within the QGIS community. Thank you for considering our proposal. I look forward to your response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]