[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[Indian Institute of Technology (IIT) Name]
[Address of IIT]
[City, State, Zip Code]
Dear Admissions Committee,
I am writing to express my interest in applying for the [specific program or course] at [IIT Name]. My motivation to pursue this program stems from [briefly explain your interest in the field and your motivation].
I have completed my [mention your previous educational background, e.g., high school, undergraduate degree] with [mention any notable achievements, GPA, or relevant courses]. My experiences in [relevant projects, internships, or extracurricular activities] have equipped me with [mention specific skills or knowledge].
I believe that the esteemed faculty and resources at [IIT Name] will enable me to [discuss your goals and what you intend to gain from the program]. I am particularly interested in [specific areas of research or study relevant to the program].
Enclosed with this letter are my [mention any enclosed documents such as application form, transcripts, recommendation letters, etc.]. I appreciate your consideration of my application and look forward to the possibility of contributing to the [IIT Name] community.
Thank you for your time and consideration.
Sincerely,
[Your Name]