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[Your Company Letterhead]
[Date]
[Partner's Name]
[Partner's Title]
[Partner's Company]
[Partner's Address]
[City, State, Zip Code]
Dear [Partner's Name],
Subject: Engagement Letter for Collaboration in Pyrolysis Industry
We are excited to confirm our intention to collaborate in the pyrolysis
industry, leveraging our combined expertise to advance innovative
solutions and sustainable practices.
**1. Objectives**
- Outline mutual goals for the partnership
- Discuss specific projects or initiatives
**2. Roles and Responsibilities**
- Clearly define each party's role in the collaboration
- Identify key contacts for project coordination
**3. Scope of Work**
- Detail the scope of the pyrolysis projects we will be working on
- Specify any deliverables and timelines
**4. Financial Arrangements**
- Discuss funding and resource allocation
- Include any profit-sharing agreements
**5. Confidentiality**
- Reinforce commitment to confidentiality and intellectual property
protection
**6. Term and Termination**
- Specify the duration of the engagement
- Outline conditions for termination
**7. Next Steps**
- Schedule a meeting to finalize the terms and proceed with the projects
We look forward to a successful partnership with you in the pyrolysis
industry. Please sign and return a copy of this letter to indicate your
agreement with the terms outlined above.
Sincerely,
[Your Name]
[Your Title]
[Your Company]
[Your Email]
[Your Phone Number]
Agreed and Accepted by:
[Partner's Name]
[Partner's Title]
[Partner's Company]
[Date]
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