```
```python
class ProfessionalLetter:
 def init (self, sender name, sender address, sender city state zip,
recipient name, recipient title, recipient company, recipient address,
recipient city state zip, date, subject, body, closing, signature):
 self.sender name = sender name
 self.sender address = sender address
 self.sender city state zip = sender city state zip
 self.recipient name = recipient name
 self.recipient_title = recipient title
 self.recipient company = recipient company
 self.recipient address = recipient address
 self.recipient city state zip = recipient city state zip
 self.date = date
 self.subject = subject
 self.body = body
 self.closing = closing
 self.signature = signature
 def format letter(self):
 letter =
f"{self.sender name}\n{self.sender address}\n{self.sender city state zip}
 letter += f"{self.date}\n\n"
 letter +=
f"{self.recipient name}\n{self.recipient title}\n{self.recipient company}
\n{self.recipient address}\n{self.recipient city state zip}\n\n"
 letter += f"Subject: {self.subject}\n\n"
 letter += f"{self.body}\n\n"
 letter += f"{self.closing},\n\n"
 letter += f"{self.signature}"
 return letter
Example Usage
letter = ProfessionalLetter(
 sender name="John Doe",
 sender address="123 Main St",
 sender city state zip="Anytown, CA 12345",
 recipient name="Jane Smith",
 recipient title="Director of Operations",
 recipient company="Acme Corporation",
 recipient address="456 Elm St",
 recipient_city_state_zip="Othertown, CA 67890",
 date="October 15, 2023",
 subject="Proposal for Collaboration",
 body="Dear Jane, \n\nI am writing to propose a potential collaboration
between our companies that I believe could be mutually beneficial. We
have been impressed with your work at Acme Corporation. \n\nI would love
the opportunity to discuss this further.",
closing="Sincerely",
 signature="John Doe"
print(letter.format letter())
```