

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, ZIP Code]

Dear [Employer's Name],

I hope this letter finds you well. My name is [Your Name] and I am writing to express my interest in employment opportunities within [Company's Name]. As a person with a disability, I am seeking a position that aligns with my skills and qualifications.

I possess a [mention your relevant qualifications or experience related to the job you are seeking]. I am passionate about [briefly explain your career interests or goals relevant to the company or field]. My experience includes [brief detail about your past work experience or skills].

I appreciate [Company's Name] commitment to diversity and inclusion in the workplace, and I am eager to contribute my abilities to your team. I am confident that my skills, paired with my determination and adaptability, would allow me to add value to your company.

I would be grateful for the opportunity to discuss any available positions that may be suitable for me. Thank you for considering my request. I look forward to the possibility of contributing to [Company's Name].

Sincerely,  
[Your Name]