

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, ZIP Code]

Dear [Employer's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about potential job opportunities within [Company's Name] that are suitable for persons with disabilities.

I am particularly interested in [specific field or position], and I believe my skills in [mention relevant skills or experiences] would be a valuable addition to your team.

I would appreciate any information you could provide regarding available positions, the application process, or programs supporting individuals with disabilities.

Thank you for your time and consideration. I look forward to your response.

Sincerely,
[Your Name]