

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization/Institution Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my interest in the PWD (Persons with Disabilities) scholarship funding offered by [Organization/Institution Name]. As a [Your Specific Disability/Condition], I am determined to pursue my education in [Your Field of Study] and believe this scholarship would significantly assist me in achieving my academic goals.

Currently, I am enrolled at [Your Current Institution] and am passionate about [Briefly Describe Your Academic Interests/Career Goals]. However, the financial challenges I face due to my disability make it increasingly difficult to cover my educational expenses, including tuition, books, and other necessary resources.

Enclosed with this letter are the required documents, including my academic transcripts, personal statement, and proof of disability. I am committed to making the most of this opportunity and contributing positively to the academic community.

I appreciate your consideration of my application for the PWD scholarship. I am hopeful for the opportunity to further discuss my application and how this funding could help me on my educational journey. Thank you for your time and support.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]