

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or specific person's name],  
I hope this letter finds you well. My name is [Your Name], and I am writing to inquire about the PWD (Persons With Disabilities) scholarship opportunities offered by your esteemed organization.

I am currently a [Your Year, e.g., sophomore] student pursuing [Your Field of Study] at [Your Institution]. As a person with [briefly describe your disability, e.g., "a visual impairment"], I am eager to explore financial assistance options that can support my educational aspirations and enable me to achieve my goals.

Could you please provide information regarding the eligibility criteria, application process, and deadlines for the PWD scholarship? Additionally, I would appreciate any details on the amount awarded and any other support services available to scholarship recipients.

Thank you for your time and assistance. I look forward to your prompt response so I can move forward with my application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]