

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title/Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request financial assistance due to my circumstances as a Person With Disabilities (PWD).

As someone living with [briefly describe your disability], I face unique challenges that impact my ability to [explain financial needs, such as medical expenses, housing adaptations, transportation, etc.]. Despite my efforts to manage these challenges, I am currently in need of financial support to help cover [specific expenses or needs].

I am seeking a total of [specific amount] to assist with [details of what the funds will be used for]. I have attached [any relevant documents, e.g., medical records, financial statements] to further support my request.

I appreciate your consideration of my situation and look forward to your positive response.

Thank you for your time and support.

Sincerely,

[Your Name]  
[Additional Contact Information, if applicable]  
[Attachments, if any]