

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office

[Name of the IIM]  
[Address of the IIM]  
[City, State, Zip Code]

Dear Admissions Committee,

Subject: Application for Admission to [Program Name]

I am writing to express my interest in pursuing [specific program] at [Name of the IIM] for the academic year [Year]. I believe that this program aligns perfectly with my career goals and aspirations.

[Briefly introduce your background, including your academic qualifications, professional experience, and any relevant achievements.]

I am particularly drawn to [specific features of the program or IIM], which I believe will greatly enhance my skills and knowledge in [area of interest].

[Discuss your motivation for applying, your career goals, and how the program will help you achieve them.]

Thank you for considering my application. I look forward to the opportunity to contribute to and grow within the esteemed community at [Name of the IIM].

Sincerely,  
[Your Name]