

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for the Professional Work Differently (PWD) program. As a dedicated professional in [Your Industry/Field], I believe that my skills and experiences align well with the goals of this initiative.

In my previous role at [Your Previous Company/Organization], I successfully [mention any relevant achievements or responsibilities]. This experience has equipped me with [specific skills or knowledge relevant to the PWD program], which I am eager to further develop through your program.

I am particularly drawn to [mention specific aspects of the PWD program that interest you], as I see it as an opportunity to [mention what you hope to achieve].

Please find attached my resume for your consideration. I am looking forward to the possibility of discussing my application further. Thank you for your time and consideration.

Sincerely,
[Your Name]