

[Your Company Letterhead]

[Date]

PV Sindhu

[Address]

[City, State, Zip Code]

Dear PV Sindhu,

Subject: Engagement Letter

We are pleased to confirm our engagement with you for [specific services or project description]. This letter outlines the terms and conditions of our engagement and serves as an agreement between us.

1. ****Scope of Services****: We will provide the following services:

- [List of services]

2. ****Duration****: The engagement will commence on [start date] and is expected to conclude on [end date].

3. ****Compensation****: Our fees for the services rendered will be [fee structure].

4. ****Confidentiality****: Both parties agree to maintain confidentiality regarding any proprietary information shared during this engagement.

5. ****Termination****: Either party may terminate this engagement with [notice period] written notice.

Please sign and return a copy of this letter to confirm your acceptance of the terms outlined.

We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]

Accepted by:

PV Sindhu

[Date]