

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Seller's Name]
[Seller's Address]
[City, State, ZIP Code]

Dear [Seller's Name],

I hope this letter finds you well. I am writing to formally submit my offer for the purchase of your property located at [Property Address]. After viewing the home and considering its unique qualities and the surrounding neighborhood, I am excited to present my offer.

I would like to offer [Offer Amount] for the purchase of your home, contingent upon [any contingencies, e.g., financing, home inspection]. I believe this offer reflects the current market value and the wonderful attributes of your property.

Additionally, I am willing to [any additional terms or conditions, e.g., flexible closing dates, accommodating to seller's needs]. I truly appreciate the care and attention you've put into the home, and I envision my family creating lasting memories there.

Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] if you have any questions or would like to discuss this offer in more detail. I look forward to the possibility of working together and hope to hear from you soon.

Thank you for considering my offer.

Sincerely,
[Your Name]