```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
Subject: Confirmation of Land Purchase
I hope this letter finds you well. I am writing to formally confirm the
purchase of the land located at [Property Address/Description], as per
our agreement dated [Date of Agreement].
Details of the transaction are as follows:
- **Purchase Price:** [Amount]
- **Payment Method: ** [Cash/Financing details]
- **Closing Date: ** [Date]
- **Legal Description of the Property:** [Description of the land]
Enclosed with this letter are copies of the signed purchase agreement and
any relevant documents for your records.
Please feel free to contact me at [Your Phone Number] or [Your Email
Address] should you require any further information or clarification.
Thank you for your cooperation.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
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