

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Seller's Name]  
[Seller's Address]  
[City, State, Zip Code]

Subject: Used Car Purchase Agreement

Dear [Seller's Name],

This letter serves as the formal purchase agreement between [Your Name] (the Buyer) and [Seller's Name] (the Seller) for the sale of a used vehicle under the terms outlined below:

1. **\*\*Vehicle Information\*\***

- Make: [Make of the Car]
- Model: [Model of the Car]
- Year: [Year of Manufacture]
- VIN: [Vehicle Identification Number]
- Mileage: [Current Mileage]

2. **\*\*Purchase Price\*\***

The total purchase price for the vehicle is [Purchase Price] USD.

3. **\*\*Payment Terms\*\***

The Buyer will pay the Seller the full amount in [cash/check/other payment method] on or before [date of payment].

4. **\*\*Condition of the Vehicle\*\***

The Buyer acknowledges that the vehicle is sold "as-is" with no warranties against defects or future repairs.

5. **\*\*Signatures\*\***

By signing below, both parties agree to the terms of this purchase agreement.

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[Your Name] (Buyer)

Date: \_\_\_\_\_

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[Seller's Name] (Seller)

Date: \_\_\_\_\_

Please provide a copy of this signed agreement to proceed with the title transfer and registration process.

Sincerely,

[Your Name]