

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Seller's Name]  
[Seller's Address]  
[City, State, Zip Code]

Dear [Seller's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to express my interest in purchasing your property located at [Property Address]. After carefully reviewing the details of your home, I believe it would be a perfect fit for my needs.

I appreciate the [mention any specific features of the property you admire, e.g., "charming architecture" or "spacious backyard"], and I can envision myself making wonderful memories in this space. I am prepared to make a competitive offer and would like to propose a purchase price of [Your Offer Price].

I understand the importance of this decision and am committed to moving forward promptly. I am pre-approved for a mortgage, ensuring a smooth transaction. I would be happy to work with your timeline and accommodate your preferences regarding the closing date.

Please let me know a convenient time for us to discuss this further. I look forward to the opportunity to make this house my home.

Thank you for considering my offer.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]