

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Seller's Name]  
[Seller's Address]  
[City, State, Zip Code]

Subject: Property Purchase Agreement

Dear [Seller's Name],

I am writing to formally present my offer for the purchase of the property located at [Property Address]. Upon thorough consideration, I would like to propose the following terms for the sale:

1. **\*\*Purchase Price\*\***: [Offer Amount]
2. **\*\*Deposit\*\***: [Deposit Amount] to be paid within [Number of Days] days of agreement execution.
3. **\*\*Financing\*\***: This offer is contingent upon securing financing within [Number of Days] days.
4. **\*\*Closing Date\*\***: Proposed closing on or before [Closing Date].
5. **\*\*Contingencies\*\***: This offer is subject to [any contingencies, e.g., home inspection, appraisal, etc.].

Please review my offer and let me know if you would like to discuss any adjustments or details further. I am hopeful for a positive response, and I look forward to the possibility of moving forward with this purchase.

Thank you for considering my offer.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]