[Your Address]
[City, State, Zip Code]
[Date]

Dear [Friend's Name],

I hope this letter finds you well! I've been thinking about you lately and thought it would be a great idea to catch up. How have you been? Life here has been busy but exciting. I recently started preparing for the PTE exam, and I must say, it's quite a challenge! I've been attending some study sessions and practicing my speaking and writing skills every day. It would be fantastic to have you by my side during this process—your support always motivates me!

Let me know if you're free this weekend. Maybe we can meet up for coffee and discuss our study strategies. I'd love to hear what you've been up to and share some tips!

Take care and write back soon!

Best,

[Your Name]