

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office

[Institution Name]  
[Institution Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for the Pearson Test of English (PTE). With the intention of pursuing [specific course or goals], I believe that achieving a high score in the PTE will significantly enhance my application and further my educational aspirations.

I have a strong background in [your academic or professional background], and I am confident that the PTE will allow me to demonstrate my proficiency in English. I am committed to preparing effectively and achieving my target score of [desired score].

I kindly request that you consider my application for the PTE. Thank you for your time and consideration. I look forward to the opportunity to participate in this exam and further my studies.

Sincerely,  
[Your Name]