

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: No Objection Certificate (NOC)

Dear [Recipient Name],

We, [Your Company Name], hereby issue this No Objection Certificate (NOC) for [Employee's Name], holding the position of [Employee's Position], who has been employed with us since [Start Date].

This NOC authorizes [Employee's Name] to [reason for NOC, e.g., travel, employment, etc.], and we have no objection to his/her [activity or request].

This certificate is issued upon the request of [Employee's Name] for the purpose of [specific purpose, e.g., visa application, job transfer, etc.].

Please feel free to contact us at [Your Contact Information] for any further clarification or verification.

Yours sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

[Company Seal or Signature]