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[Your Company Letterhead]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Address]
[City, State, Zip Code]
Subject: No Objection Certificate (NOC) for [Employee's Name]
Dear [Recipient's Name],
We, [Your Company Name], hereby grant a No Objection Certificate (NOC)
for our employee, [Employee's Name], holding the position of [Employee's
Position] in our organization.
This NOC is issued to allow [Employee's Name] to [briefly state the
purpose: e.g., apply for a visa, attend a training, participate in an
event] in Qatar. We have no objection to them pursuing this opportunity
and confirm that their employment with us remains unaffected.
Should you require any further information or clarification, please feel
free to contact us.
Thank you.
Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
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[Your Contact Information]