

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[PSA Office Address]  
[City, State, Zip Code]

Subject: Authorization Letter for PSA Issuance of Documents

Dear [Recipient Name],

I, [Your Name], hereby authorize [Authorized Person's Name] to act on my behalf in processing the request for the issuance of the following documents from the Philippine Statistics Authority (PSA):

1. [Document Type, e.g., Birth Certificate]
2. [Document Type, e.g., Marriage Certificate]
3. [Document Type, e.g., Death Certificate]

[Authorized Person's Name] identifies themselves with [ID Type, e.g., Government-issued ID] with ID number [ID Number].

This authorization is valid until [End Date].

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Relationship to Authorized Person] (if applicable)