

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Philippine Statistics Authority

[PSA Office Address]  
[City, State, Zip Code]

Subject: Authorization Letter for PSA Document Requests

To Whom It May Concern,

I, [Your Name], with identification number [Your ID Number], am writing to authorize [Authorized Person's Name], with identification number [Authorized Person's ID Number], to act on my behalf in requesting and obtaining the following documents from the Philippine Statistics

Authority:

1. [List the specific documents needed]
2. [Additional documents, if any]

This authorization is valid for the duration of [Specify Time Period] from the date of this letter.

Thank you for your assistance.

Sincerely,

[Your Signature]  
[Your Printed Name]