

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Practical Nurse Qualification Program (PQP) at [Institution/Organization Name]. With a background in [relevant experience or education], I am eager to enhance my skills and knowledge in nursing through this esteemed program.

My passion for nursing began when [briefly explain your motivation or experience related to nursing]. This has driven me to pursue a career in healthcare, where I can make a significant impact on patients' lives. I believe that the PQP will provide me with the necessary training and hands-on experience to excel as a practical nurse.

I have previously worked [mention any relevant work experience or internships] which has equipped me with [specific skills or knowledge]. I am particularly interested in [mention any specific areas of nursing you want to focus on] and I am excited about the opportunity to learn from the experienced faculty at [Institution/Organization Name].

I am fully committed to my education and professional development, and I am confident that my dedication and hard work will enable me to succeed in the PQP. Thank you for considering my application. I look forward to the possibility of contributing to and growing within the nursing community.

Sincerely,  
[Your Name]