```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
To
The Manager
[Bank/Financial Institution Name]
[Branch Address]
[City, State, Zip Code]
Subject: Authorization for PPF Withdrawal
Dear Sir/Madam,
I, [Your Name], holding a PPF account bearing number [PPF Account
Number], hereby authorize the withdrawal of funds from my PPF account.
Details of the withdrawal are as follows:
- Amount to be withdrawn: [Amount]
- Reason for withdrawal: [Brief Reason]
I request you to process the withdrawal at your earliest convenience.
Please find attached a copy of my identification and any other required
documents for your reference.
Thank you for your assistance.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Name]
```