

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Manager,

[Bank/Financial Institution Name]

[Branch Address]

[City, State, Zip Code]

Subject: Application for Final Settlement Withdrawal of PPF Account

Dear Sir/Madam,

I am writing to request the final settlement withdrawal of my Public Provident Fund (PPF) account, bearing the account number [Your PPF Account Number]. I have completed the mandatory maturity period, and I would like to withdraw the accumulated amount.

Please find the following details for your reference:

- Account Holder Name: [Your Name]
- PPF Account Number: [Your PPF Account Number]
- Date of Opening of Account: [Date of Opening]
- Maturity Date: [Maturity Date]

I have attached the necessary documents, including a copy of my identification proof and the PPF passbook, for your verification.

I kindly request you to process my application at your earliest convenience and inform me regarding the further steps to complete the withdrawal process.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]