

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Bank/Financial Institution Name]
[Branch Address]
[City, State, Zip Code]

Dear [Loan Officer's Name or "Customer Service"],

Subject: Inquiry Regarding PPF Loan

I hope this message finds you well. I am writing to inquire about the Public Provident Fund (PPF) loan facility offered by your institution. I am interested in understanding the eligibility criteria, loan amount limits, interest rates, repayment terms, and any documentation required for applying for a loan against my PPF account.

Additionally, I would appreciate any information on the application process and timeline for approval.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]