

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]  
[Bank/Financial Institution Name]  
[Branch Address]  
[City, State, Zip Code]

Subject: Application for PPF Loan

Dear [Branch Manager's Name],

I am writing to formally request a loan against my Public Provident Fund (PPF) account held at your branch (Account Number: [Your PPF Account Number]). I would like to apply for a loan amount of [amount] to meet my financial needs.

I understand that the loan is subject to the terms and conditions set forth by your institution and that it will be repaid in accordance with the guidelines for PPF loans.

I have attached all necessary documents, including my identification proof, PPF account details, and any additional forms required for the application process.

I would appreciate your prompt attention to this matter and look forward to your favorable response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]