

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: PK Registration of [Your Organization's Name]

We are pleased to inform you that [Your Organization's Name] has successfully completed the registration process for its PK (Public Charity) status with the appropriate government authorities. This letter serves to officially communicate our registration and to outline the benefits and responsibilities that accompany this designation.

Organization Name: [Your Organization's Name]

Registration Number: [Registration Number]

Date of Registration: [Date of Registration]

As a registered public charity, we are committed to [briefly describe the mission and objectives of your organization]. This status will enhance our ability to [mention any specific benefits such as eligibility for grants, tax-deductible donations, etc.].

We appreciate the support of all our stakeholders and look forward to continuing our work in [mention field of work or community impact].

Please feel free to reach out if you have any questions or require further information.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Contact Information]

[Enclosures: Copy of Registration Certificate, if applicable]