

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization Name]  
[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for PK Registration

I am writing to formally request the registration of my PK (Personal Key) with your esteemed organization. I have completed all necessary requirements and am providing the relevant information below for your reference.

1. \*\*Full Name:\*\* [Your Full Name]
2. \*\*Date of Birth:\*\* [Your Date of Birth]
3. \*\*Address:\*\* [Your Address]
4. \*\*Identification Document:\*\* [Type of Document, e.g., Passport, National ID, etc.]
5. \*\*Contact Information:\*\* [Your Phone Number and Email Address]

I have attached the necessary documents to support my application. If there are any additional forms or processes required for this registration, please do not hesitate to let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]