

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title]
[Organization/Department Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Application for Permanent Residency

I am writing to formally submit my application for permanent residency in [Country/Region].

[Paragraph 1: Brief introduction about yourself, including your current status and reason for applying for PR.]

[Paragraph 2: Detail your qualifications, skills, and experiences relevant to your application.]

[Paragraph 3: Explain your reasons for wanting to reside permanently in the country and how you plan to contribute to the community.]

[Paragraph 4: Mention any supporting documents you are including with your application and express your willingness to provide further information.]

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]