

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Facility/Practice Name]  
[Facility Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to follow up on the physical therapy referral for [Patient's Name] dated [Referral Date].

[Patient's Name] has undergone initial assessments and treatments at your facility, and I would appreciate any updates regarding their progress. It would be beneficial to discuss any recommendations for their ongoing care, potential modifications to their treatment plan, and any additional support that may be required.

Please let me know a convenient time for us to discuss or feel free to provide a written summary of [Patient's Name]'s progress. Your insights are invaluable to ensuring comprehensive care for [Patient's Name].

Thank you for your attention to this matter, and I look forward to hearing from you soon.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Facility/Practice Name]