

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Facility/Hospital Name]
[Facility Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my intent to pursue physical therapy treatments at [Facility/Hospital Name] for [specific condition or injury]. After conducting research and gathering information, I believe that your team possesses the expertise and resources to assist me in my recovery journey.

I am experiencing [briefly describe your condition or injury] and have been advised by my physician, [Physician's Name], to seek physical therapy to aid in my rehabilitation process. I am eager to regain my strength and mobility with the guidance of qualified professionals.

I would like to discuss my treatment options, schedule an initial evaluation, and learn more about your therapy programs. Please let me know how to proceed with the necessary steps.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]