

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

PhilHealth Customer Service
[PhilHealth Office Address]
[City, State, ZIP Code]

Dear PhilHealth Customer Service,

Subject: Complaint Regarding PhilHealth Service

I am writing to formally express my dissatisfaction with the services I have recently experienced with PhilHealth.

On [date], I encountered issues with [briefly describe the issue, e.g., claims processing, customer service response, etc.]. Despite my attempts to resolve this matter through [mention any previous communication or attempts made], I have not received satisfactory assistance or resolution.

This experience has caused me significant inconvenience, as [explain the impact of the issue]. I believe that as a member of PhilHealth, I deserve prompt and effective support.

I kindly urge you to address this matter at your earliest convenience. Please let me know how you intend to resolve this situation and ensure that it does not happen in the future.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your PhilHealth Number, if applicable]