

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

PhilHealth Customer Service  
[PhilHealth Office Address]  
[City, State, Zip Code]

Subject: Inquiry Regarding Billing Discrepancies

Dear PhilHealth Customer Service,  
I hope this letter finds you well. I am writing to formally address some discrepancies I have noticed in my recent billing statements related to my PhilHealth coverage.

Policy Number: [Your Policy Number]

Member ID: [Your Member ID]

Statement Period: [Statement Period]

Upon reviewing my billing statements, I identified the following discrepancies:

1. [Description of Discrepancy 1]
2. [Description of Discrepancy 2]
3. [Description of Discrepancy 3]

I kindly request a detailed explanation regarding these discrepancies. Additionally, I would appreciate any relevant documentation or evidence supporting the current billing amounts.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]