

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Police Department Name]
[Police Department Address]
[City, State, Zip Code]

Subject: Complaint of Harassment

Dear [Officer's Name/Police Department],

I am writing to formally lodge a complaint regarding harassment I have been experiencing. Below are the details related to the harassment:

1. ****Complainant Information****

- Name: [Your Name]
- Address: [Your Address]
- Contact Information: [Your Phone Number / Email]

2. ****Accused Information****

- Name: [Name of the person harassing you]
- Address (if known): [Address of the accused]

3. ****Details of the Incident****

- Date(s) of Incident: [List specific dates]
- Time of Incident: [List specific times]
- Location of Incident: [Specify location]
- Description of Incident: [Provide a clear and concise description of what happened]

4. ****Witnesses****

- Names and Contact Information of any witnesses: [List names and contact details, if applicable]

5. ****Previous Attempts to Resolve****

- [Describe any previous attempts made to resolve the issue, if any]

6. ****Evidence****

- [List any evidence you may have, such as messages, recordings, photographs, etc.]

7. ****Request for Action****

- [State your desired outcome or action you would like the police to take]

Thank you for your attention to this matter. I hope to hear from you soon regarding the next steps.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]