

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To:

[Police Department Name]
[Police Department Address]
[City, State, Zip Code]

Subject: Complaint Regarding [Brief Description of Issue]

Dear [Officer's Name/Title],

I am writing to formally lodge a complaint regarding a dispute that occurred on [Date of Incident] at [Location of Incident].

The details of the incident are as follows:

- ****Involved Parties:**** [Names/Descriptions of Individuals Involved]
- ****Description of the Dispute:**** [Briefly describe the nature of the dispute, events leading up to it, and any actions taken]
- ****Witnesses:**** [Names/Contact Information of Any Witnesses]
- ****Evidence:**** [Mention any evidence you have, such as photos, videos, or documents]

I request that this matter be investigated and that appropriate actions be taken to resolve the dispute. I am willing to cooperate further and provide any additional information needed.

Thank you for your prompt attention to this matter.

Sincerely,
[Your Name]