

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Office]  
[University Name]  
[University Address]  
[City, State, Zip Code]

Dear [Admissions Officer's Name or "Admissions Committee"],

Subject: Enrollment Confirmation for Postgraduate Studies

I am writing to officially confirm my enrollment in the Master's/PhD program in [Program Name] at [University Name] for the academic year [Start Date]. I am thrilled to be part of such a prestigious institution and am eager to contribute to the academic community.

I have completed all necessary steps for enrollment, including submitting the required documents and tuition payment. My student ID is [Student ID Number], and I am looking forward to starting classes on [Start Date].

Please let me know if you require any further information or documentation from my side. Thank you for this incredible opportunity, and I am excited to begin my journey at [University Name].

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Program Name]